



The Bermuda Olympic Association

Commonwealth Games Association eqUIP Internship

The Bermuda Olympic Association is accepting applications for the position of “**Commonwealth Games Federation eqUIP Intern**”. Twelve-month (12), part-time position (15 hours per week) for a candidate interested in Sports Administration, representing the BOA and the Commonwealth Games Association. Intern will take responsibility for coordinating and organizing various projects including administrative tasks.

Tertiary degree in Sports Administration or a related major from an accredited university/college, with an interest in the Olympic Movement, preferred. Proficient in Microsoft Office Word, Excel, exceptional communication and writing skills, are essential. General administrative skills and a basic knowledge of sport organizations in Bermuda required.

To be paid to the intern in 12 monthly installments. No other benefits or compensation included.

APPLICATION DETAILS

Due Date: February 22, 2021

Required Application Information:

1. Letter of Interest
2. Resume
3. College Transcript
4. Letters of recommendation (2)

Email to: SecgennocBermuda@olympics.bm, or
Mail to: Branwen Smith-King, Secretary General
Bermuda Olympic Association
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